

My No : SG / Progress / ChTAO / Internal Transfers / 2019  
Progress Branch  
S.G.O.  
12.11.2018


All Addl. Surveyor Generals,  
Director (ISM) / Snr. Deputy Surveyor Generals,  
Prov. Surveyor Generals / Deputy Surveyor Generals,  
Snr. Supdt. of Surveys / Supdt. of Surveys  
Chief Technical and Administrative Officer / Technical and Administrative Officers  
Relevant Head of Branches

**Internal Transfers in 2019**  
**Senior Map Technological officers and Map Technological officers**

Take action to make aware all the Senior Map Technological Officers and Map Technological Officers who have been assigned to the Surveyor General's Office for the year 2019, that it is compulsory to submit their requests to the internal transfer board conducts to assign Senior Map Technological Officers and Map Technological Officers to the branches in the Surveyor General's Office for the year 2019, as per the application herewith before 28.11.2018.

02. Assignments of Senior Map Technological Officers and Map Technological Officers in 2019 have been informed by office staff circular letters 22/2018, 26/2018 and action will be taken to grant decisions regarding of appeals of such officers very soon. The officers who have submitted appeals should apply internal transfers as per the requirement immediately after receiving the decision of that regard.

03. All the additional Surveyor Generals / Snr. Deputy Surveyor Generals / Deputy Surveyor Generals / Snr. Supdt. of Surveyors in the Surveyor General's Office are kindly informed to take action to send a list of names of Senior Map Technological Officers and Map Technological Officers who served in each branch in 2018, to the Progress Branch before 28.11.2018 with the time period of their service in the branch and the number of Senior Map Technological Officers and Map Technological Officers which should be assigned for the year 2019. If the officers who serve in your branch in 2018 should be assigned to the same branch also in 2019, it should be mentioned.

  
P.M.P. Udayakantha  
Surveyor General

**Internal Transfers Application – 2019**

**Senior Map Technological Officers/ Map Technological Officers**

1. Name with Initials: (Mr./Mrs./Miss) .....
2. Employment No. : .....
3. Grade & Date of Appoint to the Grade: Grade: ..... Date of Appoint: .....
4. Present Station/ Branch: .....
5. Date Reported to the Present Station: .....
6. Preference Branch in Head Office in 2019: (According to the Priority)
  1. ....
  2. ....
  3. ....

7. Knowledge of the software using for Mapping:

Name of the software	Ability to use		
	Satisfaction	Good	Very Good

8. If you are already in Head Office or Previously Worked in Head Office, detail of places served in Head Office.

Year	Branch/ Office, Served	Year	Branch/ Office, Served

I certified that above mentioned details are true & correct.

Signature of applicant: ..... Date: .....

Recommendation of the supervising officer: .....

Signature of applicant: ..... Date: .....