



THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

Ministry of Agriculture, Livestock, Land and Irrigation

Sri Lanka Survey Department

Invitation for Bids for Procurement of

GNSS Instruments

(Bid Number SD/VI/2026)

READ ONLY

Volume II

- **Section II. Bidding Data Sheet (BDS)**
- **Section III. Evaluation and Qualification Criteria**
- **Section IV. Bidding Forms**
- **Section V. Schedule of Requirements**
- **Section VII. Contract Data**
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Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is ¹ : <i>Surveyor General</i>
ITB 1.1	The name and identification number of the Contract are ² : <i>SD/VI/2026</i> The number, identification and names of the lots comprising this procurement are ³ : <i>Purchase of 75 brand-new branded GNSS Instruments</i>
ITB 2.1	The source of funding is ⁴ : <i>GOSL</i>
ITB 4.4 ⁵	Foreign bidders <i>are allowed to participate in bidding.</i> <i>Not Allowed</i>
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention ⁶ : <i>Senior Superintendent of Survey (Procurement & Supply)</i> Address ⁷ : <i>Procurement & Supply Branch, Surveyor General's Office, No.150, Kirula Road, Colombo 05.</i> Telephone: <i>011-2368106</i> Facsimile number: <i>011-2368106</i> Electronic mail address: <i>snrsspns@survey.gov.lk</i>
	C. Preparation of Bids
ITB 11.1 (e) ⁸	The Bidder shall submit the following additional documents: <i>Refer the Technical Specification (see the page 33-39)</i>

¹ insert complete legal name of the Procuring Entity

² insert title of procurement and bid number reference of the Procuring Entity

³ Applicable only if separate contracts are awarded to different lots; if so insert lot reference and title of the each lot

⁴ insert the source of funding such as GOSL, World Bank, Asian Development Bank etc

⁵ Insert only for foreign funded projects or only when foreign bidders are allowed to participate under GOSL funded projects.

⁶ insert name and designation of the Officer responsible for clarifications e.g. Head of the Procurement Division if any]

⁷ insert floor and room number, if applicable

⁸ If no additional documents are required may delete this row

ITB 14.3 ⁹	<i>The bidders may quote following minimum quantities: 75 number of Branded- Brand new GNSS Instruments</i>
ITB 15.1 ¹⁰	The bidder shall quote the local expenditure in Sri Lankan Rupees. The bidder may quote the foreign expenditure of the following items in foreign currencies. : <i>Not Applicable</i>
ITB 17.3 ¹¹	Period of time the Goods are expected to be functioning (for the purpose of spare parts): <i>For Ten (10) Years</i>
ITB 18.1 (b)	After sales service is: <i>required</i>
ITB 19.1 ¹²	The bid shall be validity until <i>24th December 2026</i>
ITB 20.1	<i>Bid shall include a Bid Security (issued by bank or surety) included in Section IV Bidding Forms</i>
ITB 20.2 ¹³	The amount of the Bid Security shall be ¹⁴ : <i>R S . 8 7 0 , 0 0 0 .00</i> <i>The validity period of the bid security shall be until¹⁵:</i> <i>2 1st January 2 0 2 7</i>
	D. Submission and Opening of Bids
ITB 22.2 (c)	The outer envelopes shall bear the following identification marks ¹⁶ : <i>Outer- "Quotation for the GNSS Instruments 2026"</i>
ITB 23.1	For bid submission purposes, the Purchaser's address is: Attention ¹⁷ : <i>J.P.K. Liyanage</i> <i>Senior Superintendent of Survey (Procurement & Supply)</i> Address ¹⁸ : <i>Procurement & Supply Branch, Surveyor General's Office, No.150, Kirula Road, Colombo 05.</i>

⁹ Insert only if bidders are allowed to quote less than 100% of items in a lot or less than 100% of the quantity for each item.

¹⁰ Delete if *the bidders are not allowed to quote in currencies other than Sri Lankan Rupees*

¹¹ Insert only if required; if so insert *duration*

¹² *insert day, month, and year, i.e. 16 September, 2006*

¹³ Delete if BDS ITB 20.1 (b) is selected

¹⁴ *[insert amount]*

¹⁵ *insert day, month, and year, i.e. 13 October, 2006*

¹⁶ *insert the name and/or number that must appear on the bid envelope to identify this specific bidding process*

¹⁷ *insert full name and the designation of the officer in charge*

¹⁸ *insert floor and room number, if applicable] [important to avoid delays or misplacement of bids*

	The deadline for the submission of bids is: Date ¹⁹ : 9th October 2026 Time ²⁰ : 11.00 A.M.
ITB 26.1	The bid opening shall take place at: Address: Senior Superintendent of Survey (Procurement & Supply)'s office, No.150, Kirula Road, Colombo 05. Date: 9th October 2026 Time: 11.05 A.M.
	E. Evaluation and Comparison of Bids
ITB 34.1	Domestic preference " shall not " be a bid evaluation factor.
ITB 35.3(d)	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria ²¹ : Refer the Technical Specification (see the page33-39) (a) Deviation in Delivery schedule ²² : Option 1 is selected and the adjustment is ²³ : Option 2 is selected and the adjustment is Rupees Option 3 is selected and the adjustment is% per week (b) Deviation in payment schedule ²⁴ : (c) the cost of major replacement components, mandatory spare parts, and service ²⁵ : (d) [insert any other specific criteria]
ITB 35.4 ²⁶	The following factors and methodology will be used for evaluation: Refer the Technical Specification (see the page 33-39)
ITB 35.5	Bidders [insert "shall "or "shall not"] be allowed to quote for one or more lots. [refer to Section III Evaluation and Qualification Criteria, for the evaluation methodology, if appropriate]

¹⁹ insert date, month, and year, i.e. 15 September, 2006

²⁰ insert time, and identify if a.m. or p.m., i.e. 10:30 a.m

²¹ refer to Schedule III, Evaluation and Qualification Criteria; insert complementary details if necessary

²² Select one option and delete the other two option

²³ Suggest 0.5 to 1 % per week

²⁴ insert Yes or No. If yes insert the rate per annum to calculate interest earned

²⁵ insert Yes or No. If yes, insert the Methodology and criteria

²⁶ Insert only if required

Section III. Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser use to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

[The Purchaser shall select the criteria deemed appropriate for the procurement process, insert the appropriate wording using the samples below or other acceptable wording, and delete the text in italics]

Contents

1. Evaluation Criteria (ITB 35.3 {d})
2. Evaluation Criteria (ITB 35.4)
3. Multiple Contracts (ITB 35.5)
4. Domestic Preference (ITB 34.1)
5. Post qualification Requirements (ITB 37.2)

Follow the Technical Specifications (*see the page 33-39*)

Section IV. Bidding Forms

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Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:-----

RFB No.: **SD/VI/2026**

Lot No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Bidder's Name.....
[insert Bidder's legal name]

2. In case of JV, legal name of each member: *[insert legal name of each member in JV]*.....

3. Bidder's actual or intended country of registration.....
[insert actual or intended country of registration]

4. Bidder's year of registration.....
[insert Bidder's year of registration]

5. Bidder's Address in country of registration:
[insert Bidder's legal address in country of registration]

6. Bidder's Authorized Representative Information Name:
[insert Authorized Representative's name]

Address:
[insert Authorized Representative's Address]

Telephone/Fax numbers:
[insert Authorized Representative's telephone/fax numbers]

Email Address:
[insert Authorized Representative's email address]

7. Attached are copies of original documents of *[check the box(es) of the attached original documents]*

- ☐ Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITB 4.4.
- ☐ In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB 4.1.
- ☐ In case of state-owned enterprise or institution, in accordance with ITB 4.6 documents establishing:
 - Legal and financial autonomy
 - Operation under commercial law
 - Establishing that the Bidder is not under the supervision of the agency of the Employer

8. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

[The successful Bidder shall provide additional information on beneficial ownership, using the Beneficial Ownership Disclosure Form.]

READ ONLY

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:
No.: **SD/VI/2026**

To: **Surveyor General**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:
[insert the number and issuing date of each Addenda];
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods **for Purchasing of 75 brand-new branded GNSS Instruments**
- (c) The total price of our Bid without VAT, including any discounts offered is:
.....
[insert the total bid price in words and figures];
- (d) The total price of our Bid including VAT, and any discounts offered is:
.....
[insert the total bid price in words and figures];
- (e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;.....
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (g) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (h) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed:

[insert signature of person whose name and capacity are shown]

In the capacity of

[insert legal capacity of person signing the Bid Submission Form]

Name:

[insert complete name of person signing the Bid Submission Form]

Duly authorized to sign the bid for and on behalf of:

[insert complete name of Bidder]

Dated on _____ day of _____, _____ *[insert date of signing]*

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Price Schedule

[The Bidder shall fill in these Price Schedule in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]

See Page No 14

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PRICE SCHEDULE

- Note: 1. Unless otherwise allowed under ITB Clause 15, the bidders are required to quote the prices under 'A' columns;
2. Bidders may quote prices under 'B' columns only if the ITB Clause 15 provides provisions to bid in foreign currencies for the line item
3. Purchaser is advised to fill columns 1,2 and 3 before issuing the bidding document and delete this note 3;*

1	2	3	4	5	6	7	8	9	10
			Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)						
			A						
Line Item No.	Description of Goods or related services	Qty and unit	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x4)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 4	Total Price Excluding VAT (Col 5+6)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 7 or 8+9)
1	GNSS Instruments	75							
Total									

***Bidders shall be submit price for both hardware & software**

²⁹ Write the discounted price if any

Bid Guarantee

[Note: the purchaser is required to fill the information marked as “” and delete this note prior to selling of the bidding document]*

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency’s name, and address of issuing branch or office]* -----

*Beneficiary: **Surveyor General, Surveyor General’s Office, No.150, Kirula Road, Colombo 05.**

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of --- ----- *[insert amount in figures]* ----- *[insert amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[signature(s) of authorized representative(s)]

Bid-Securing Declaration

[Note: the purchaser is required to fill the information marked as “” and delete this note prior to selling of the bidding document]*

[The Bidder shall fill in this form in accordance with the instructions indicated in brackets]

Date: ----- *[insert date by bidder]*

*Name of contract - **Purchase of 75 brand-new branded GNSS Instruments**

*Contract Identification No : **SD/VI/2026**

*Invitation for Bid No. ----- *(insert number)*

*To: ----- *[insert the name of the Purchaser]*

We, the undersigned, declare that:

1. We understand that, according to instructions to bidders (hereinafter “the ITB”), bids must be supported by a bid-securing declaration;
2. We accept that we shall be suspended from being eligible for contract award in any contract where bids have being invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on *the latest date set for closing of bids of this bid*, if we:
 - (a) withdraw our Bid during the period of bid validity period specified; or
 - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
 - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity, (i) fail or refuse to execute the Contract Form, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. We understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the bidder was unsuccessful; or (ii) twenty-eight days after the expiration of our bid.
4. We understand that if we are a JV, the Bid Securing Declaration must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed *[insert signature(s) of authorized representative]* In the Capacity of *[insert title]*

Name *[insert printed or typed name]*

Duly authorized to sign the bid for and on behalf of *[insert authorizing entity]*

Dated on *[insert day]* day of *[insert month]*, *[insert year]*

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:

[insert date (as day, month and year) of Bid Submission]

No.:

[insert number of bidding process]

To: **Surveyor General**

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Non-collusion Affidavit
(Procurement Guideline Reference - 1.5)

I, the undersigned bidder/bidder's representative/bidder's agent, honestly, truthfully and solemnly declare that;

- a) I, not any other member, agent or representative of the firm/ company/ corporation/ partnership/sole proprietorship that I represent, have entered into any combination, collusion, or similar agreement with any person in connection with the price to be submitted by any person with respect to the invitation for bid;
- b) I, nor any person who represents me have acted to prevent any person from submitting a bid or to induce anyone to refrain from submitting a bid in connection with the intention for bid SD/VI/2026;
- c) This this bid is not submitted in collusion with any other bid and is not made pursuant to any agreement, understanding, or combination with any other person in relation to such bid.

I declare that, I have not received and will not accept any discount, fee, reward, commission or anything of value, directly or indirectly, from any person, company or corporation in connection with the submission of the bid.

I further declare that, I have not given and will not give any discount, fee, reward, commission or anything of value, directly or indirectly, to any person, company or corporation in connection with the submission of this bid.

I, taking full responsibility for ensuring the absence of collusion, hereby pledge to abide by fair and ethical competitive practices throughout the entire procurement process and to fully comply with the relevant Procurement Guideline issued by the National procurement Commission.

I hereby declare that all the statement made by me above are true and correct.

affirm, under the penalties for perjury, that all statements made by me in this affidavit are true and correct.

.....
Signature of the Declarant

Joint Venture Information Form

Each member of the Joint Venture must fill out this form separately to provide information relating to each JV member.

1.	Bidder's legal name:	<i>[insert full name]</i>
2.	Joint Venture Partner's legal name:	<i>[insert full name of Joint Venture Partner]</i>
3.	Joint Venture Partner's Country of Registration:	<i>[insert country of registration]</i>
4.	Joint Venture Partner's Legal Address in Country of Registration:	<i>[insert street/number/town or city/country]</i>
5.	Joint Venture Partner's Trading address	<i>[insert street/number/town or city/country]</i>
6.	Joint Venture Partner's Year of Registration:	<i>[insert year of registration]</i>
7.	Joint Venture Partner's Telephone/Fax numbers:	<i>[insert telephone / fax numbers, including country and city codes]</i>
8.	Joint Venture Partner's Email Address:	<i>[insert email address]</i>
9.	Joint Venture Partner's Authorized Representative Information:	
	Name:	<i>[insert full name]</i>
	Address:	<i>[insert street/number/town or city/country]</i>
	Telephone/Fax numbers:	<i>[insert telephone/fax numbers, including country and city codes]</i>
	Email Address:	<i>[insert email address]</i>

- Articles of incorporation or constitution and company incorporation/registration of the legal entity named above, in accordance with ITB 4.2 and ITB 4.8
- Authorization to represent the firm named above, in accordance with ITB 22.2
- In the case of a government-owned enterprise, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB 4.5

Pending Litigation Form

Each Bidder or member of a JV must fill in this form **Choose**

one of the following:

- No pending litigation, arbitration or any other material events impacting the net worth and/or liquidity of the bidder.
- Below is a description of all pending litigation, arbitration involving the Bidder or any other material events impacting the net worth and/or liquidity of the bidder (or each Joint Venture partner if Bidder is a Joint Venture).

Year	Matter in Dispute	Value of Pending Claim in NRs	Value of Pending Claim as a Percentage of Net Worth
<i>[insert year]</i>	• Contract Identification: <i>[indicate complete Contract name, number, and any other identification]</i> • Name of Purchaser: <i>[insert full name]</i> • Address of Purchaser: <i>[insert street/city/country]</i> • Matter in dispute: <i>[indicate main issues in dispute]</i> • Party who initiated the dispute: <i>[indicate "Purchaser" or "Supplier"]</i> • Status of dispute: <i>[indicate if it is being treated by under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>	<i>[insert amount]</i>

Letter of Technical Bid

(The Bidder shall accomplish the Letter of Technical Bid in its Letter Head Clearly showing the Bidders Complete name and address.)

Date: _____ Contract No.: _____
Invitation for Bid No.: _____

To: _____

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Document, including Addenda issued in accordance with Instructions to Bidders (ITB) Clause 9;
- (b) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the **Section V** (Schedule of Requirements), the following Goods and Related Services:

[insert a brief description of the goods and related services];

- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of *[insert validity period as specified in ITB 20.1 of the BDS]* days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) Our firm, including any subcontractors or suppliers for any part of the Contract, has nationalities from eligible countries in accordance with ITB 4.8 and meets the requirements of ITB 3.4 & 3.5;
- (e) We are not participating, as a Bidder or as a subcontractor/supplier, in more than one Bid in this bidding process in accordance with ITB 4.3(e), other than alternative Bids in accordance with ITB 14;
- (f) Our firm, its affiliates or subsidiaries, including any Subcontractors or Suppliers for any part of the contract, has not been declared ineligible by DP, under the Purchaser's country laws or official regulations or by an act of compliance with a decision of the United Nations Security Council;

- (g) We are not a government owned entity/we are a government owned entity but meet the requirements of ITB 4.5;³
- (h) We declare that, we including any subcontractors or suppliers for any part of the contract do not have any conflict of interest in accordance with ITB 4.3 and we have not been punished for an offense relating to the concerned profession or business.
- (i) The following commissions, gratuities, or fees, if any, have been paid or are to be paid with respect to the bidding process or execution of the Contract:

Name of Recipient	Address	Reason	Amount
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(If none has been paid or is to be paid, indicate "none.")

- (j) We declare that we are solely responsible for the authenticity of the documents submitted by us. The document and information submitted by us are true and correct. If any document/information given is found to be concealed at a later date, we shall accept any legal actions by the purchaser.
- (k) We agree to permit GoSL/DP or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the GoSL/DP.

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date: -

³ Select one of the options

Letter of Price Bid

The Bidder must accomplish the Letter of Bid in its letterhead clearly showing the Bidder's complete name and address.

Date:

Name of the contract:

Invitation for Bid No.:

To:.....

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders (ITB) Clause 9;
- (b) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the **Section V** (Schedule of Requirements), the following Goods and Related Services: *[insert a brief description of the goods and related services]*

- (c) The total price of our Bid, excluding any discounts offered in item (d) below, is:

[In case of only one lot/package, insert the total Bid Price in words and figures]; [In case of multiple lots/packages, insert the total price of each lot/package]

- (d) The discounts offered and the methodology for their application are:

The discounts offered are:

[specify in detail each discount offered]

The exact method of calculations to determine the net price after application of discounts is shown below:

[specify in detail the method that shall be used to apply the discounts];

- (e) Our bid shall be valid for a period of *[insert validity period as specified in ITB 20.1]* days from the date fixed for the bid submission deadline in accordance with the Bidding

Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

- (f) If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Document;
- (g) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (h) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
- (i) We agree to permit the Employer/DP or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Employer.
- (j) We confirm and stand by our commitments and other declarations made in connection with the submission of our Letter of Technical Bid.

Name:

In the capacity of.....

Signed

Duly authorized to sign the Bid for and on behalf of.....

Date.....

Financial Situation Form

Each Bidder must fill out this form.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner's name:

Joint Venture Partner: *[Insert Name of Joint Venture Partner]*

Financial Data for PreviousYears (in LKR)		
Year 1:	Year 2:	Year

Information from Balance Sheet

Total Assets (TA)			
Total Liabilities (TL)			
Net Worth = TA-TL			
Current Assets (CA)			
Current Liabilities (CL)			
Working Capital = CA-CL			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

➔ Attached are copies of financial statements (balance sheets including all related notes, and income statements) for number of years, as indicated above, complying with the following conditions:

- All such documents reflect the standalone financial situation of the legal entity or entities comprising the Bidder and not the Bidder's parent companies, subsidiaries, or affiliates.
- Historic financial statements must be audited by a certified accountant.
- Historic financial statements must be complete, including all notes to the financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Average Annual Turnover Form

Each Bidder must fill out this form.

The information supplied should be the Annual Turnover of the Bidder or each partner of a Joint Venture in terms of the amounts billed to clients for each year for work in progress or completed to LKRs at the end of the period reported.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner's name:

Joint Venture Partner: [Insert Name of Joint Venture Partner]

Annual Turnover Data for the Last..... Years	
Year	Amount (in LKRs)
Average Annual Turnover	

Financial Resources Form

Specify proposed sources of financing, such as liquid assets⁴, unencumbered real assets, and other financial means (other than any contractual advance payments) available to meet the total cash flow requirements of the subject contract

Financial Resource		
No.	Source of financing	Amount (in LKRS)
1		
2		
3		

⁴ Liquid assets mean cash and cash equivalents, short-term financial instruments, short-term available-for-sale securities, marketable securities, trade receivables, short-term financing receivables, and other assets that can be converted into cash within one (1) year.

Letter of Intent

[on letterhead paper of the Purchaser]

..... date.

Notes on Letter of Intent

The issuance of Letter of Intent is the information of the selection of the bid of the successful bidder by the Purchaser and for providing information to other unsuccessful bidders who participated in the bid as regards to the outcome of the procurement process. This standard form of Letter of Intent to Award should be filled in and sent to the successful Bidder only after evaluation and selection of substantially responsible lowest evaluated bid.

To: *name and address of the Supplier*
.....

Subject: **Issuance of letter of intent to award the contract**

This is to notify you that, it is our intention to award the contract for execution of the

..... *name of the contract and identification number, as given in the Contract Data/SCC* to you as your bid price..... *amount in figures and words in Sri*

Lankan Rupees as corrected and modified in accordance with the Instructions to Bidders is hereby selected as substantially responsive lowest evaluated bid.

Authorized Signature:

.....

Name:

.....

Title:

.....

CC:

[Insert name and address of all other Bidders, who submitted the bid]

Section V. Schedule of Requirements

Contents

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Notes for Preparing the Schedule of Requirements

The Schedule of Requirements shall be included in the bidding documents by the Purchaser, and shall cover, at a minimum, a description of the goods and services to be supplied and the delivery schedule.

The objective of the Schedule of Requirements is to provide sufficient information to enable bidders to prepare their bids efficiently and accurately, in particular, the Price Schedule, for which a form is provided in Section IV. In addition, the Schedule of Requirements, together with the Price Schedule, should serve as a basis in the event of quantity variation at the time of award of contract pursuant to ITB Clause 41.

The date or period for delivery should be carefully specified, taking into account (a) the implications of delivery terms stipulated in the Instructions to Bidders', and (b) the date prescribed herein from which the Purchaser's delivery obligations start (i.e., notice of award, contract signature, opening or confirmation of the letter of credit).

1. List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

Line Item N°	Description of Goods	Quantity	unit	Final (Project Site) Destination as specified in BDS	Delivery Date ¹		
					Earliest Delivery Date	Latest Delivery Date	Bidder’s offered Delivery date <i>[to be provided by the bidder]</i>
						I.	
<i>[insert item No]</i>	<i>[insert description of Goods]</i>	<i>[insert quantity of item to be supplied]</i>	<i>[insert unit for the quantity]</i>	<i>[insert place of Delivery]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>
01	GNSS Instruments	75	No	Surveyor’s General Office, Colombo 05.	within 14 days of after receiving date of Purchased order	within 60 days of after receiving date of Purchased order	

¹ applicable only if delivery is considered for evaluation. If not only one column “Delivery Date” duly filled by the Purchaser is required

² Refer ITB 17.3 and list accordingly

2. Technical Specifications

Procurement Method, Evaluation Criteria, Technical Proposal and the Specifications for the GNSS receivers for Geodetic Surveys 2026

Survey Department of Sri Lanka requests quotations to procure 87 units of GNSS receivers as per the specification scheduled in Section 03. The GNSS equipment is expected to be utilized at the Divisional Survey Office for the collection of geospatial data on the Earth's surface. A unit of GNSS receiver includes one GNSS receiver, one controller, one tripod with tribrach, one pole with level bubble, one external power cable, two internal batteries and all other required accessories. Processing software designed for the quoted brand with 87 licenses are required.

Instruments must be able to carry out Static Surveys for establishment of Geodetic network. In addition, it should be able to use for Internal UHF Radio (Real Time Kinematic) surveys, PPK (post Processing Kinematic) surveys, Network RTK surveys with SLCORSnet and GSM-RTK.

Bidders are requested to submit their bid along with the Compliance Report section 03.

1. Special Instruction to Bidders

- I. A bidder that does not manufacture or produce the goods, which requires warranty, shall submit the official manufacture's authorization certificate to demonstrate that it has been duly authorised by the manufacturer or producer of the goods to supply Sri Lanka.
- II. Minimum 5 years comprehensive warranty required. Certification of the warranty and maintenance from the manufacturer should also be submitted for evaluation. The bidders should indicate clearly what is covering and non-covering parts by the warranty. It is necessary to provide separate warranty card for each unit even if the same item is supplied, indicating the serial number of the unit on the warranty card. Warranty will cover the all the parts and accessories of the equipment unit.
- III. Maintenance agreement plan should be given for another 5 years after the 5-year warranty period. Bidders should be capable of handling routing services and repairs during the warranty period and maintenance agreement warranty period.
- IV. The bidder shall be fully responsible to examine carefully and properly be acquainting himself with all the contents of this bid document including the specifications. The bidder is also responsible for informing the purchaser any discrepancies, omissions, ambiguities, conflicts, and / or and of like, which he may discover results of his examination of the documents, before the date/time on which the clarifications are requested.

Additionally, the bidders should comply with the general bidding conditions prescribed in the bidding documents, including the criteria and specifications mentioned below.

- a. The instruments / quoted brand has been sold in developed countries and provide proof of sales invoices.
- b. The manufacturer of the GNSS receivers of quoted brand should have been manufacturing over ten (10) years. Proof of documents must be submitted along with the bidding documents.

- c. Manufacturer must have sold minimum 3000 RTK GNSS receiver units to customers outside the home country within last 10 years. Proof of documents must be submitted along with the bidding documents.
- d. Bidder should have experience in selling GNSS instrument for the past 5 years and proof of documents (sales or purchase orders, import documents, TRC approvals, etc) must be submitted along with the bidding documents.
- e. An import control regulation applies in Sri Lanka for the quoted model should be satisfied by the bidder.
- f. The bidder must have a minimum total of LKR 60 million valued sales of GNSS equipment within last three (03) years. Proof of documents (Purchase Orders, Invoices and customer list with contact numbers) must be submitted along with the bidding documents.
- g. Submission of certified audited financial statements for the last three (03) years to demonstrate the capacity of bidder's financial position. As a minimum, the bidder's net worth for the last year calculated as the difference between total assets and total liabilities should be positive.
- h. Curriculum Vitae of the technical staff of the bidder with their certified education qualification and local/foreign training certificate specific to technical/repair service and maintainer of GNSS instruments should be submitted.
- i. Availability of well-equipped workshop / laboratory facility for the maintenance of quoted brand of GNSS receivers & accessories and firmware upgrading etc.
- j. Compliance to attend the repairs of GNSS instruments within one week, unless backup GNSS receivers must be provided.
- k. Country of origin certificates for the quoted GNSS receivers and accessories must be submitted.
- l. Failure to submit any of the above documents along with technical proposals will be considered non-responsive.
- m. The bidder shall submit the valid Sri Lanka Telecommunications Regulatory Commission (TRC) approval for the quoted model along with the instruments at the time of handing them over to the Procurement and Supply Branch.
- n. The bidder should complete the BM test within the date informed by the Snr. SS (P&S). If the bidder fails to complete the BM test or failure to attend properly within the specified date, the bid document will be rejected

2 Criteria for short listing and Benchmark test

Bidders compliance (Yes / No) to general conditions including (but not limited to) qualification and eligibility, financial stability, responsiveness, conditions, in the specifications warranty, maintenance capabilities, past records, will be considered for evaluation and the bids with no major deviations will be considered for evaluation of technical proposal. Technical evaluation is based on compliance to specification confirmed by the reference to technical brochures. The substantially responsive bids will be short listed and further evaluated by way of benchmarks tests specified in the bidding documents. Short listed bidders should be able to demonstrate the complete system both in office and field at the benchmark tests under different terrain condition location will be given by client. The bids that are found to be non-responsive or not complying with critical functional requirements will be rejected.

03. Technical Specifications for the GNSS Instrument

No	Item	Requirement	Bidder's compliance (Yes / No)	Annexure & References
1 GNSS Receivers				
1.1	GNSS receivers / Antenna	Antenna should be dust and water proof. Necessary adaptors/ tri-branches to mount receiver on standard tripods and poles, should be capable to be used for a). Static Surveys b). Base or Rover in RTK surveys with internal UHF radio c). Base or Rover in GPRS/GSM mode d). Rover in CORS mode e). Post processing Kinematics (PPK) should be specified. Should be capable to receive CORS network corrections for Network RTK (VRS, FKP, MAC etc)		
1.2	Tracking capabilities	GPS (L1, L2C & L5) GLONASS (L1, L2 & L3) BeiDou (B1, B2 & B3) Galileo (E1, E5a, E5b) No of channels – 550 or above Any other currently available system and future expansions to be specified.		
1.3	Initialization	Should be < 60 sec, last setting should be resumed		
1.4	Accuracy	Static (high- precision) – 3mm+0.1 ppm(Hz RMS) 5mm+0.5ppm (vertical RMS) RTK - 8mm+1ppm (Hz RMS), 15mm+1ppm (vertical RMS) PPK - 8mm+1ppm (Hz RMS), 10mm+1ppm (vertical RMS) Network RTK with any CORS system – 8mm+0.5ppm (Hz RMS), - 15mm+0.5ppm (vertical RMS,VRS, FKP, etc))		
1.5	Characteristics	GNSS carrier tracking, GNSS code measurements, Measurement Precision, Resolution GNSS measurements. Tilt Sensor (IMU) should resist to electrical interface and need to specify inclination angle and type of the sensor. Offset mode: measure offset distance by electronically.		
1.6	Data formats	GNSS receiver must be equipped to record phase and code measurements in all carriers and codes of available Global Navigation Systems.		

		Static data in RINEX 3.x, 4.x and other formats to be specified. Real Time data in RTCM2.x, RTCM3.x, NTRIP, NMEA and other formats/data streaming ports to be specified. All available frequencies of positioning output should be indicated.		
1.7	User Interface	All available user interfaces to be specified. Buttons / LEDs, web interface		
1.8	Connectors, Ports and devices	All available connector ports & devices for connecting to CORS network for network RTK, Static Survey, RTK survey etc should be available and availability of other features to be specified. Base receivers should have standard connecting ports for data communication such as GSM/GPRS modem, Bluetooth, RS232 port, High speed USB, Radio modem, etc and for external power supply. Available ports should be specified by the bidder.		
1.9	Original Equipment Manufacturer (OEM)	Complete set Equipment / Post Processing Software should be in same Brand / Make, and made in Europe or USA or similar technology and mother board of the quoted brand should have been manufacturing over ten (10) years. Specify the exact brand, model, and hardware revision (PCB version) of the internal OEM GNSS motherboard integrated within the offered receiver model.		
1.10	Communication	Internal data links: Radio modem: Capable of transmitting corrections to range of minimum of 2.5 km under typical condition. Frequency range should be specified and to be able to set to any frequency range fully integrated 4G modem (GSM/GPRS/EDGE/LTE). Wi-Fi should be built in with the receiver, and capability of supporting external communication devices should be specified.		
1.11	Weight and Dimension	Weight and dimension to be specified.		
1.12	Data Storage	At least 8GB internal memory should be available and memory should be extendable up to 64 GB is required.		
1.13	Controller	Processor: 1 GHz or more Operating System: Android Storage: 4 GB or more Memory: 2GB or more Camera: High resolution camera, resolution of camera should be specified. Screen: 5-inch diagonal touch screen with full hard Alpha numeric keyboard with graphical day light readable screen with back light.		

		Graphical view of surveyed data, satellite tracked and signal strength, real time signal indicator. Display local coordinates using seven (7) parameter datum transformation and Traverse Mercator Projection (Provide details of the available map projections, datum and features of graphical display). The item quoted should have GSM capability to connect to base on RTK mode using Bluetooth connectivity. When the controller software requires an update or license renewal, it should display a reminder message in advance. Warranty for the controller battery should be at least one (01) year. For the first four (04) years after the warranty period, if replacement of the battery is required, it must be carried out; the cost of such replacement must be presented at the time of bidding and will be considered in the financial evaluation. For the following six (06) to ten (10) years, availability of the controller battery should be ensured, and a written document confirming this availability must be supplied by the bidder.		
1.1 4	Power Supply	The GNSS receiver should be hot-swappable (Batteries must be swappable in order to interchange them without disturbing the survey operation). Internal re-chargeable power supply capable of operating for 8 hours and more. Necessary chargers for recharging internal batteries (Input 100-240V AC 50/60 HZ) with cables. (Preferably, chargers capable to discharge batteries to Zero first and the re-charge completely).		
1.1 5	Cables & accessories	Each GNSS receiver sets must have the following accessories two controllers, transportation containers, cables for data transferring, Two Tribraches with optical plummet, Two Tripods with strap for carrying, two bipods, two telescopic poles with circular level bubble and cradles to mount controller for RTK surveying. Necessary cables for connecting receivers for external 12V DC power supply and necessary cables for data downloading should be provided.		
2	Post processing software for static surveys with long base lines and PPK surveys.	Processing software designed for the quoted brand should be capable of following: Exploring and Importing of RINEX data. Rinex data from any brand of GNSS instrument should be able to process with any suitable post processing software. Data processing for Static Surveys for base lines and PPK surveys. Loop closure base line processing.		

		Least Square Network Adjustment, Accuracy estimation of the results Generating reports of processed data including loop closure/ base line processing, Datum transformations, Map projections, Graphical and numerical representations of Network adjustment result. All other features and functions of the software to be specified by the supplier.		
3	Environment Specification	Rain, Dust and Sand proof Operating Temperature between 0 ⁰ C and 60 ⁰ C. All items should be complied with international environment standards in IP68.		
4	Make & model	All items should be the latest version (satisfied with the specifications) of the quoted model of high quality & durability in conformity with ISO standards. Products quoted should be brand new and certified by the manufacture with full details of the Authorized officer. The supplier should supply the latest product of the quoted Model and Brand. Comprehensive warranty for five (05) years is required. For the following six (06) to ten (10) years, availability for repair/service should be ensured, and a written document confirming this must be supplied by the bidder. The local service workshop may be visited by the PPC and BEC (subject to obtaining necessary permission and access).		
5	Documentation	Supplier shall deliver technical brochures in printed form for every part of the specification. These brochures should indicate all the technical details of the equipment offered in the requirement. The supplier shall also deliver on request copies of operating manuals (soft copy or hard copy) of the offered equipment.		
6	Warranty	Minimum of 5 years Comprehensive warranty is required. Certification of the warranty & maintenance from the manufacture should also be submitted for evaluation.		
7.1	Firmware & software update	Bidder should be capable of handling routing services including firmware and software upgrading, during warranty period as well as maintenance agreement period. Specify the Firmware Update Mechanism in exact methods and protocols through which firmware updates are applied to the receiver (e.g., via WebUI, USB, or other supported procedures). Provide official manufacture certification for OEM GNSS motherboard should be submitted by bidder for future Firmware Updates & Support Policy in formal		

		confirmation stating whether all future firmware updates for the offered GNSS receiver quoted model will be provided free of charge during the mandatory warranty period 05 years and another 05 years of maintenance agreed period.		
7.2	Maintenance Plan	Repair should be attended immediately. If repair period is longer than 7 days, backup instrument must be provided. Availability of the spare parts for repairing the quoted model for at least ten (10) years from the date of purchase should be confirmed. Maintenance agreement plan should be given for another 05 years, after 05 years warranty period. State maintenance cost inclusive spare parts. This will be taken in to account for financial evaluation.		
8 Training				
8.1	User Training	5 days training should be designed and submitted to train 100 participants. At the end of such training each participant should competent to work with the instrument individually.		
8.2	Technician / Training / Hardware Training	Sufficient training for instrument handling and dealing with local agent for maintenance of equipment and accessories should be provided. Available service charts, manuals etc should be provided.		
9	Benchmark Test	Short listed bidders must be able to demonstrate their complete system both in office and field under different environmental conditions on a given date. It is mandatory to supply at least three (03) receivers of the quoted model at the Benchmark test.		

TECHNICAL SPECIFICATIONS

[The Technical specifications may be provided in the following format. The bidder shall fill the columns 6 and 7. Bidder's failure to provide the information requested in the columns 6 and 7 may be a reason for the rejection of the bid. If any discrepancy is observed between the information provided by the bidder in the columns 6 and 7 and the other technical information attached to the bid, the information provided herein shall take precedence.]

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Line Item No ³²	Description of Goods or Related Service ³³	Sub Component ³⁴	Technical Specifications and Standards			
			Purchaser's Requirements		Bidder's Offer	
			Detail ³⁵	Priority ³⁶	Yes(Y)/ No(N)	Remarks ³⁷
1.		1.1				
		1.2				
2.		2.1				
		2.2				
3.		3.1				

³² Same as list of goods and Delivery schedule table

³³ Same as list of goods and Delivery schedule table

³⁴ insert identification name for sub-component

³⁵ insert in detail specifications for sub-component

³⁶ Mark the sub-components that the Purchaser will consider as critical during the evaluation as "C"

³⁷ If the bidder has stated 'N' in column 6 it is essential that bidder shall fill information of his offer against the sub-component under column 7. If the bidder has stated 'Y' in column 6, the bidder has the option of providing additional information of his offer, to establish that it conforms to the specifications given.

3. Inspections and Tests

The following inspections and tests shall be performed: *[insert list of inspections and tests if any]*

Refer the Technical Specification (see the page 33-39)

READ ONLY

Section VI. Conditions of Contract

Table of Clauses

1. Definitions	
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31. Force Majeure	
32. Change Orders and Contract Amendments	
33. Extensions of Time.....	
34. Termination	
35. Assignment.....	

READ ONLY

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

[The Purchaser shall select insert the appropriate wording using the samples below or other acceptable wording, and delete the text in italics]

CC 1.1(i)	The Purchaser is ³⁸ : <i>Surveyor General</i>
CC 1.1 (m)	The Project Site(s)/Final Destination(s) is/are ³⁹ : <i>Survey General Office, Colombo 05.</i>
CC 8.1	For <u>notices</u> , the Purchaser's address shall be: Attention ⁴⁰ : <i>J.P.K.Liyanage</i> <i>Senior Superintendent of Survey (Procurement & Supply)</i> Address: <i>Senior Superintendent of Survey (Procurement & Supply)'s office, No.150, Kirula Road, Colombo 05.</i> Telephone: <i>011-2368106</i> Facsimile number: <i>011-2368106</i> Electronic mail address: <i>snrsspns@survey.gov.lk</i>
CC 12.1	Details of Shipping and other Documents to be furnished by the Supplier are ⁴¹ .
CC 15.1	<i>Sample provision[Select appropriately]</i> CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: A: For Goods offered within Sri Lanka Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed. (i) On Delivery: No payment shall, be made upon delivery of the Goods.

³⁸ Insert complete legal name of the Purchaser

³⁹ Insert name(s) and detailed information on the location(s) of the site(s)

⁴⁰ insert full name and the designation of the officer, if applicable

⁴¹ insert shipping details and other documents

	(ii) On Acceptance: One hundred percent (100%) of the Contract Price shall be paid upon acceptance of the Goods and submission of the documents specified in CC Clause 12, within thirty (30) days from the date of the acceptance and certification by the Purchaser.” B: For Goods offered to be imported and supply⁴²: <i>Follow only Option 3</i>
--	--

⁴² select ‘Option 1’, ‘Option 2’ or ‘Option 3

	<i>Option 3:</i> (i) On Delivery: Eighty (80) percent of the Foreign currency portion of the Goods shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in Sri Lanka, upon the delivery of the goods to the final destination and upon submission of documents specified in GCC Clause 12. (After Receiving acceptance certificate) (ii) On Acceptance: Twenty (20) percent of the Foreign currency portion of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Purchaser. Payment of local currency portion shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.
CC 17.1	A Performance Security ⁴⁵ - <i>Shall be required</i>
CC 25.1	The inspections and tests shall be ⁴⁶ : <i>Required (refer the technical specification page no 33-39)</i>
CC 25.2	The Inspections and tests shall be conducted at ⁴⁷ : <i>Survey General Office, Colombo 05.</i>
CC 26.1	The liquidated damage shall be ⁴⁸ : <i>0.001% per week</i>
CC 26.1	The maximum amount of liquidated damages shall be ⁴⁹ : <i>0.1%</i>

⁴⁵ insert "shall" or "shall not" be required

⁴⁶ insert nature, frequency, procedures for carrying out the inspections and tests

⁴⁷ insert name(s) of location(s)

⁴⁸ insert number

⁴⁹ insert number

Letter of Acceptance

[on letterhead paper of the Purchaser]

..... *date.*

To: *name and address of the Supplier*

Subject: **Notification of Award**

This is to notify that your Bid dated *date* for execution of the
. *name of the contract and identification number, as given in the Contract Data/SCC*
for the Contract price of Sri Lankan Rupees *[insert amount in figures and words in Sri Lankan Rupees]*, as corrected in accordance with the Instructions to Bidders is hereby accepted in accordance with the Instruction to Bidders.

You are hereby instructed to contract this office to sign the formal contract agreement within 15 days. As per the Conditions of Contract, you are also required to submit Performance Security, as specified in SCC, consisting of a Bank Guarantee in the included in the Bidding Document.

The amount of performance security shall be LKR. [Insert amount] and validity period of performance security shall be [insert validity period].

The Purchaser shall forfeit the bid security, in case you fail to furnish the Performance Security and to sign the contract within specified period.

Authorized Signature:

Name and Title of Signatory:

Performance Security

[insert complete name and number of Contract]

To: *[insert complete name of Purchaser]*

WHEREAS *[insert complete name of Supplier]* (hereinafter “the Supplier”) has received the notification of award for the execution of *[insert identification number and name of contract]* (hereinafter “the Contract”).

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Supplier shall furnish you with a security *[insert type of security]* issued by a reputable guarantor for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS the undersigned *[insert complete name of Guarantor]*, legally domiciled in *[insert complete address of Guarantor]*, (hereinafter the “Guarantor”), have agreed to give the Supplier a security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[insert currency and amount of guarantee in words and figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract, without cavil or argument, any sum or sums within the limits of *[insert currency and amount of guarantee in words and figures]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This security is valid until the *[insert day, month, year]*.

Name: *[insert complete name of person signing the Security]*

In the capacity of: *[insert legal capacity of person signing the Security]*

Signed: *[insert signature of person whose name and capacity are shown above]*

Duly authorized to sign the security for and on behalf of: *[insert seal and complete name of Guarantor]*

Date: *[insert date of signing]*

Advance Payment Security

[insert complete name and number of Contract]

To: *[insert complete name of Purchaser]*

In accordance with the payment provision included in the Contract, in relation to advance payments, *[insert complete name of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Purchaser a security consisting of *[indicate type of security]*, to guarantee its proper and faithful performance of the obligations imposed by said Clause of the Contract, in the amount of *[insert currency and amount of guarantee in words and figures]*.

We, the undersigned *[insert complete name of Guarantor]*, legally domiciled in *[insert full address of Guarantor]* (hereinafter “the Guarantor”), as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Purchaser on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[insert currency and amount of guarantee in words and figures]*.

This security shall remain valid and in full effect from the date of the advance payment being received by the Supplier under the Contract until *[(insert day, month, year) Contract completion date may be a basis for this date]*.

Name: *[insert complete name of person signing the Security]*

In the capacity of: *[insert legal capacity of person signing the Security]*

Signed: *[insert signature of person whose name and capacity are shown above]*

Duly authorized to sign the security for and on behalf of: *[insert seal and complete name of Guarantor]*

Date: *[insert date of signing]*

Guarantee of Release of Retention Money

----- *[Issuing Agency's Name, and Address of Issuing Branch or Office]*

Beneficiary-----*[Name and Address of Employer]*

Date: -----

RETENTION MONEY GUARANTEE No.: -----

We have been informed that----- *[Name of Contractor]* (hereinafter called „the Contractor”) has entered into Contract No ----- *[Reference number of the contract]* dated ----- with you, for the execution of----- *[Name of the contract and brief description of works]* (hereinafter called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, when the Works have been taken over and the first half of the retention money could be obtained by submission of retention money guarantee. The balance fifty percent (50%) also could be released may be made against a retention money guarantee which shall be valid 28 days beyond the defect's notification period.

At the request of the Contractor, we ----- *[Name of the bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[amount of figures]* (-----) *[amount in words]* I upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation under the Contract because the Contractor has not attended to the defects in accordance with the Contract.

This guarantee shall expire, at the latest,-----*[Insert 28 days after the end of the defect's liability period]*. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[signature(s)]

Invitation for Bids (IFB)

THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

Ministry of Agriculture, Livestock, Land and Irrigation

Sri Lanka Survey Department

Invitation for Bids for Procurement of

Purchase of 75 brand-new branded GNSS Instruments

(Bid Number SD/VI/2026)

1. Survey Department of Sri Lanka requests quotations to procure 75 brand-new branded GNSS Instruments as per the requirement of the Survey Department.
2. The **Senior Superintendent of Survey (Procurement & Supply)** on behalf of **Surveyor General** now invites sealed Bids from eligible Bidders.
3. Invitation of bids will be conducted through the National Competitive Bidding Procedure as per the **Single Stage Single Envelope Budding Procedure** (Relevant Reference to the Procurement Guidelines – 3.3.1).
4. **The Instruction to bidders, Conditions of Contract and Contract Forms should be downloaded from the website www.survey.gov.lk**
5. Interested bidders may obtain further details from the Senior Superintendent of Surveys (Procurement and Supply) of the Surveyor General's Office and inspect the bidding documents from **18.09.2026 to 08.10.2026 during office hours from 9.00 A.M.to 3.00 P.M.**
6. Bidders may obtain the bidding documents by submitting an application and **paying non-refundable fee of Eighteen Thousand rupees (Rs.18,000.00) at the address below until 08-10-2026 during office hours from 9.00 A.M. to 3.00 P. M.** at the following address.
7. Pre-bid meeting will be conducted at the Surveyor General's Office **on 29.09.2026 at 10.00 A.M.**
8. **"Quotation for the GNSS Instruments"** should be marked on the top left-hand corner of the envelope containing bids in duplicate and sealed envelopes containing bids should be sent to reach to the address below on or **before 09.10.2026 at 11.00 A.M.** Late bids will be rejected. Bids will be opened in the presence of bidders or their representatives at the following address on **09.10.2026 at 11.05 A.M.** All bids must be accompanied by a photocopy of the receipt for payment of the bid security.
9. **The bid security is Eight hundred and seventy thousand rupees.(Rs.87,000.00)**

Address-Senior Superintendent of Surveys (Procurement and Supply), Surveyor General's Office,
No.150, Kirula Road, Colombo 05, Telephone/Fax:0112368106

Surveyor General
18.09.2026